



भारतीय प्रौद्योगिकी संस्थान दिल्ली Indian Institute of Technology Delhi

Hauz Khas, New Delhi- 110016, Website : www.iitd.ac.in

Advt. No. E-II/08/2019 (E)

ONLINE applications are invited from the Indian Nationals for filling up the following posts on purely contract basis for Works Department, IIT Delhi. The appointment may be made initially for a period of 03 years, renewable year to year basis with 10% annual increment, subject to requirement & satisfactory work performance of the incumbent, as per details mentioned below. Maximum extension may be given till 05 years : -

Sl. No.	Name of the Post	Number of Posts	Age limit (as on the last date of Advertisement)	Monthly Consolidated Salary
01.	Project Consultant	01	65 years	Rs. 1.50-1.80 Lacs
02.	Project Planning Manager	01	45 years	Rs. 1.20-1.40 Lacs
03.	Executive Engineer (Civil)	02	45 years	Rs. 1.00-1.20 Lacs
04.	Assistant Executive Engineer (Civil)	01	35 years	Rs. 75,000-85,000/-
05.	Architect	01	30 years	Rs. 60,000-70,000/-
06.	Junior Engineer (Civil/MEP/ Electrical)	06 (02 for each)	30 years	Rs. 50,000-60,000/-

Prescribed Minimum Qualification/ Experience:

1. Project Consultant

a) Job Responsibilities :

Project Consultant is responsible for preparing DPRs for projects of any size, type or complexity with exposure on Modern Technology for speedier and cost optimal construction. He/she will be responsible for providing insightful perspectives on maximizing quality, minimizing cost and managing time efficiently through comparison of alternative technologies for different types of projects and the life cycle costs.

b) Job Requirement :

He/she should have minimum 10 years of experience of working in multidisciplinary time bound projects for providing consultancy in construction projects costing Rs 300 Cr or more. He/she should possess Degree in Civil Engineering.

c) Desirable :

Candidate with PG in Construction Management and Knowledge of modern construction materials, equipment/machinery, environmental and sustainability aspects of modern technologies. Exposure on CPWD works manual, DSR and DPAR

d) Remuneration :

Monthly fixed consolidated salary between Rs 1.50 - 1.80 lacs per month

2. Project Planning Manager

a) Job Responsibilities :

Project Planning Manager is responsible for managing the program, planning & monitoring, design, construction and activation of major projects at IIT Delhi. He/she will be responsible for coordinating with agencies of multiple projects at any time, identify bottlenecks in the projects and suggest remedial measures for the timely completion of projects.

He/she will also be responsible for scrutiny of cost estimate of new projects and ensuring Quality control of ongoing projects. He/she shall assist Administration in the development of policies, guidelines and standards.

He/she shall communicate on a regular and timely basis, ensuring that all project participants are informed of project status, problems, and take required actions to ensure arranging timely approvals of all design drawings.

b) Job Requirement :

He/she should have minimum 6 years of professional experience in managing multiple time bound construction projects each costing Rs 100 Cr or more. He/she should possess Bachelor's degree in Civil Engineering with PG in Construction Management

c) Desirable :

Proficiency in developing and updating resource based scheduling using Microsoft Project/Primavera P6 and management of information across various stakeholders through BIM 360 or any other software. Knowledge of all construction Contract conditions and legalities. Exposure on CPWD works manual, DSR and DPAR.

d) Remuneration :

Monthly consolidated salary between Rs 1.20 - 1.40 lacs per month

3. Executive Engineer (Civil)

(a) Duties and Responsibilities of Executive Engineer (Civil)

Executive Engineer is responsible of planning, preparation of estimates, tender documents for works, execution of projects and preparation of reports and ATRs for the construction projects. He should be conversant with the latest Construction technologies for speedier construction and cost optimization. He is responsible for civil maintenance & repairs of structures.

(b) Qualification :

He should have minimum of 10 years of experience in working with large construction companies and shall be capable of handling projects worth Rs. 200 Cr. or more independently. He should possess a degree in Civil Engineering with specification in construction management.

(C) Desirable :

He should have knowledge of modern construction materials, equipment/machinery, environmental and sustainability aspects of modern technologies. He should also have exposure on CPWD works manual, DSR and DPAR.

(d) Remuneration :

Monthly fixed consolidated salary between Rs 1.00-1.20 lacs per month.

4. Assistant Executive Engineer (Civil)

(a) Duties and Responsibilities of AEE (Civil) :

Asstt. Executive Engineer is responsible for, preparation of estimates, tender documents for works, execution of projects and preparation of reports and ATRs for the instructions projects.

(b) Qualification :

He should have minimum of 5 years of experience in working with large construction companies and shall be capable of executing project worth Rs. 25.0 Cr. or more independently. He should possess a degree in Civil Engineering.

(C) Desirable :

He should have knowledge of modern construction materials, equipment/machinery. He should also have exposure on CPWD works manual, DSR and DPAR.

(d) Remuneration :

Monthly fixed consolidated salary between Rs 75,000-85,000/- per month.

5. Architect

a) Job Responsibilities :

Architect is responsible for development of architectural designs and drawings of Construction projects. He/she will be responsible for coordinating with Project Consultants and Engineers to ensure timely release of project drawings commensurate to the pace of project. He/she will be responsible to arrange and organise project as built design & drawings.

b) Job Requirement :

He/she should have 2-3 years of experience in managing flow of drawings in multiple construction projects costing Rs 100 Cr or more. He/she should possess degree in Architecture and registered with Council of Architecture.

c) Desirable :

Proficiency in AutoCad & Revit Architecture software.

d) Remuneration :

Monthly fixed consolidated salary between Rs 60,000 - 70,000 per month.

6. For Junior Engineer (Civil)

(a) Duties and Responsibilities of JE (Civil) :

Ability to optimize resources (manpower, equipment and materials) to ensure efficient and timely completion of the works. Able to demonstrate good organizational skills, following strategies, procedures and work practices, and developing improvements where necessary. Execution of the work as per CPWD specifications, drawings, and all other discipline related project and engineering documentation. Prepares, maintains and reviews technical and contract documentation for civil engineering works (e.g. MB, Estimate, DSR, Rate Analysis, Specifications etc.) and AMC services. Planning & procurement of the resources for miscellaneous civil and interiors works and maintenance work.

(b) Qualification :

B.Tech or BE Degree in Civil Engineering or equivalent with two years' experience or Diploma in Civil Engineering with 5 years' experience.

(c) Desirable :

Proficiency in MS office, preparation of presentations on PPT and preparation of project estimates through estimation software. Must be a good communicator. Fluent verbal and written communication skills in English and Hindi.

(d) Remuneration :

Monthly fixed consolidated salary between Rs 50,000 - 60,000 per month.

For Junior Engineer (MEP)

(a) Duties and Responsibilities of JE (MEP) :

Ability to optimize resources (manpower, equipment and materials) to ensure efficient and timely completion of the works. Able to demonstrate good organizational skills, following strategies, procedures and work practices, and developing improvements where necessary. Execution of the work as per CPWD specifications, drawings, and all other discipline related project and engineering documentation. Prepares, maintains and reviews technical and contract documentation for Civil/Elect./Mech. engineering works (e.g. MB, Estimate, DSR, Rate Analysis, Specifications etc.) and AMC services works under the supervision of superior. Maintenance Engineering - Operation and Maintenance - To contribute to optimum performance and reliability of plant systems and equipment, such as the DG sets, Sub-Station, HAVC, lifts and fire pumps etc. Planning & procurement of the resources for miscellaneous MEP and maintenance work.

(b) Qualification :

B.Tech or BE Degree in Mechanical /Electrical Engineering or equivalent with one year experience or Diploma in Mechanical /Electrical Engineering with 5 years' experience.

(c) Desirable :

Proficiency in MS office, preparation of presentations on PPT and preparation of project estimates through estimation software. Must be a good communicator. Fluent verbal and written communication skills in English and Hindi.

(d) Remuneration :

Monthly fixed consolidated salary between Rs. 50,000-60,000/- per month.

For Junior Engineer (Electrical)

(a) Duties and Responsibilities of JE (Electrical) :

Ability to optimize resources (manpower, equipment and materials) to ensure efficient and timely completion of the works. Able to demonstrate good organizational skills, following strategies, procedures and work practices, and developing improvements where necessary. Execution of the work as per CPWD specifications, drawings, and all other discipline related project and engineering documentation. Prepares, maintains and reviews technical and contract documentation for electrical engineering works (e.g. MB, Estimate, DSR, Rate Analysis, Specifications etc.) and AMC services works under the supervision of superior. Maintenance Engineering - Operation and Maintenance - To contribute to optimum performance and reliability of plant systems and equipment, such as the DG sets, Sub-Station, HAVC, lifts and fire pumps etc. Planning & procurement of the resources for miscellaneous Electrical and maintenance work.

(b) Qualification :

B.Tech or BE Degree in Electrical Engineering or equivalent with one year experience or Diploma in Electrical Engineering with 5 years' experience.

(c) Desirable :

Proficiency in MS office, preparation of presentations on PPT and preparation of project estimates through estimation software. Must be a good communicator. Fluent verbal and written communication skills in English and Hindi.

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(d) Remuneration :

Monthly fixed consolidated salary between Rs 50,000 - 60,000 per month.

GENERAL INSTRUCTIONS :-

- Candidates should read carefully the requisite minimum essential qualifications, age and eligibility, experience criteria, job description, etc. laid down in the advertisement before applying for these posts. Since all the applications will be screened on the basis of data submitted by the candidate in the application form, the candidates must satisfy themselves of the suitability for the position to which they are applying. If at any stage during the recruitment and selection process, it is found that candidates have furnished false or wrong information, their candidature will be rejected.
- Application once submitted cannot be altered/resubmitted, under any circumstances. Further, no request with respect to making changes in any data/particular entered by the candidate will be entertained, once the application is received at IIT Delhi.
- There may be a Written Test to shortlist the candidates and only those who will qualify the Written Test, as per the decision of Competent Authority, may be shortlisted for Interview.
- Fulfillment of qualifications and experience is an essential requirement. The Institute is free to set the benchmark and call only the eligible candidates for the Written Test / Interview etc. Further, IIT Delhi also reserves the right NOT to fill the posts advertised, in the event or exigency so decided. Likewise, the Institute may increase or decrease the number of posts.

- Please note that this is purely a temporary arrangement and appearance in the Written Test/ Interview and selection thereafter, does not entitle for any claim whatsoever or permanency on the regular establishment of IIT Delhi.
- No T.A./ D.A. will be paid for attending the Written Test/ Interview.
- On selection, no Institute accommodation will be provided.
- The relaxation, if any, for suitable/ deserving candidate for the post may be decided by the Competent Authority of IIT Delhi. In case of any dispute/ambiguity/confusion that may occur in the process of selection, the decision of the Director, IIT Delhi shall be final.
- (a) The candidates are required to apply **ONLINE** only from **20.05.2019 to 03.06.2019 upto 04:00 p.m.**
The application received after expiry of last date will not be entertained and Institute will not be responsible for any delay.
(b) For submission of application through **ONLINE MODE**, please visit **Institute's website** :
1. **Direct Link:** <https://ecampus.iitd.ac.in/IITDSR-0/login>
2. **Alternatively:** <http://www.iitd.ac.in/jobs-iitd/index.html>
(c) Incomplete application will be summarily rejected.
- No correspondence will be entertained from the candidates regarding the eligibility, status of application, any delays, conduct and result of Written Test/ Interview, etc.